

Mirfield Pétanque Club – General Data Protection Regulations

Following on from our Club AGM, I am now completing the GDPR Consent Form, please see the follows details and if you accept that we can continue to keep and use your personal data for the efficient running of our Pétanque Club, then please sign the form as soon as possible at your next visit to the club:

Mirfield Pétanque Club - General Data Protection Regulations (GDPR) – Consent Form – Hard Copy version

The Data Protection law will change from 25 May, as a consequence of these new regulations, we will need your consent as to how we contact you.

The new regulations also need your authorization to be given to Mirfield Pétanque Club to hold and process personal data.

Your privacy is important to us. Please verify that your information is correct and if you agree to us storing and using this information, then sign the form alongside your name at your next visit to the club.

Your agreement will confirm that you are consenting to Mirfield Pétanque Club to hold and process your personal data for the following purposes: -

You consent to Mirfield Pétanque Club contacting you by

1 post

2 phone

3 email.

4 To keep you informed about news, events and activities.

5 To share your contact details with Mirfield Cricket Club so they can be aware how many social members they have affiliated to Mirfield Pétanque Club.

Note, you can grant consent to all the purposes; one of the purposes or none of the purposes. Where you do not grant consent, we will not be able to use your personal data for that purpose. You will be asked to sign a form agreeing to the data we hold and use at your next visit to Mirfield Pétanque Club.

*You can find out more about how we use your data from the attached **Privacy Notice**.*

You can withdraw or change your consent at any time by contacting Mirfield Pétanque Club Secretary. Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required by law, but this will not affect any personal data that has already been processed prior to this point.

Mirfield Pétanque Club DATA PRIVACY NOTICE

1. Your personal data.

Personal data relates to a living individual who can be identified from that data. Identification can be by the information held at Club level. (The processing of personal data is governed by the General Data Protection Regulation (the “GDPR”).

2. Where is my personal data held.

Mirfield Pétanque Club is the data controller (our contact details are included in all outgoing communications). This means the Club decides how your personal data is processed and for what purposes.

3. How is my personal data processed.

Mirfield Pétanque Club complies with its obligations under the “GDPR” by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To administer membership records;
- To maintain our own accounts and records;
- To inform you of news, events, activities;
- To share your contact details with Mirfield Cricket Club Officials for joint management purposes.

4. The legal basis for processing your personal data.

- Your consent is needed so that we can keep you informed about news, events, and activities.
- Your personal data is processed by Mirfield Pétanque Club, which is an amateur Sporting Club interested in the welfare of its members providing:-
 - the processing relates only to members or former members (or those who have regular contact with it in connection with those purposes); and
 - there is no disclosure to a third party without consent.

5. Sharing your personal data.

Personal data will be treated as confidential and will only be shared with other members of Mirfield Pétanque Club. Your data will only ever be shared with third parties with your consent.

6. How long do we keep your personal data.

We keep data and associated records for up to 6 years after the calendar year to which they relate.

7. Your rights and your personal data.

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which is held by Mirfield Pétanque Club;
- The right to request that NARF corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for Mirfield Pétanque Club retain such data;
- The right to withdraw your consent to the processing at any time;
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to lodge a complaint with the Information Commissioners Office, contact details below *

8. Further processing.

If Mirfield Pétanque Club wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then Mirfield Pétanque Club will provide you with a new notice explaining this new use. Whenever this is necessary, Mirfield Pétanque Club will seek your prior consent to the new processing.

9. Contact Details.

To exercise all relevant rights, queries or complaints please contact Mirfield Pétanque Club in the first instance. Contact details are contained in all outgoing communications.

* You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

Harry Overend

Mirfield Pétanque Club Secretary